General
- Emergencies in the workplace cannot be eliminated
- Management commitment and worker involvement are essential to an effective emergency action plan
- There should be a person responsible for decision-making during emergency conditions
- Go over procedures for various emergency scenarios
- Know escape routes and evacuations procedures
- Know locations of emergency supplies

Spills
- Employees should be properly trained in how to safely respond to a chemical spill
- Wear proper personal equipment and use absorbent material when dealing with any chemicals spill

Fire
- Practice using the fire extinguisher so you are aware of its operation and limitation
- Fire extinguishers should be recharged annually

Medical
- Know how to respond in the event of a medical emergency
- Have some workers trained in CPR and first aid
- First aid equipment such as emergency wash station should be available
- Emergency response phone numbers should be clearly posted