**Step One | From Your Dashboard**
Type “radiation safety” into the search bar in the upper left corner of your dashboard.

**Step Two | The TOPIC Radiation Safety**
Locate the TOPIC Radiation Safety. Click on the link “view subactivities”

Note: DO NOT click on the blue “Register” button at this time.

**Step Three | Register for the ECOurse**
Once revealed, click on the blue “register” button for the ECOurse Radiation Safety - Refresher Module.

Note: DO NOT click on the top blue “Register” button.

**Step Four | Select the Correct ECOurse**
Although only one ECOurse is visible, you must select this ECOurse. Selection is indicated by the appearance of a green border around the ECOurse. Once green, click on the blue “next” button.

**Step Five | Submit Registration**
Submit your registration by clicking on the blue “submit” button.

Note: Both the border around the ECOurse and the Activity Tab are now grey, similar to what you see for other ECOurses you may have registered for in the system.

**Step Six | Begin ECOurse**
Begin, or launch, the ECOurse Radiation Safety - Refresher Module by clicking on the green “start” button.

Note: This is the screen that will show your completion of the ECOurse Radiation Safety - Initial Module.